



Forge Men's Conference Exhibitor/Vendor Request

PLEASE PRINT LEGIBLY

COMPANY LICENSEE NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT NAME: _____ CELL: _____

FAX: _____ EMAIL: _____

EXHIBITOR / VENDOR OPTIONS

GENERAL VENDOR	\$500.00	GOLD VENDOR	\$3,500.00
TITANIUM SPONSOR	\$750.00	PLATINUM SPONSOR	\$5,000.00
BRONZE SPONSOR	\$1,000.00	DIAMOND SPONSOR	\$7,500.00
SILVER SPONSOR	\$2,500.00	CUSTOM PACKAGE	

PRODUCTS AND/OR SERVICES TO BE EXHIBITED (DESCRIBE IN DETAIL, FAILURE TO DO SO WILL DELAY YOUR APPLICATION):

WE WILL WILL NOT HAVE ITEMS FOR SALE. (LIST ITEMS ABOVE)

WE WILL WILL NOT NEED AN ELECTRIC OUTLET

IMPORTANT INFORMATION

- Credit Card, Credit or Wire Transfer are acceptable forms of payment.
- Certificate of Insurance to be emailed to facilities@dreamcitychurch.us **Subject: FORGE MEN'S CONFERENCE 2022**
- The Exhibitor Policies and Information will be outlined in Exhibit E within the Use Agreement, to including standards and eligibility, and agree to abide by the rules and regulations as stated therein.
- Only the products and/or services listed in this application are those we specifically approve to exhibit. Any change must be immediately reported in writing to Exhibits Coordinator. (tredmond@dreamcitychurch.us)

OFFICE USE ONLY

DATE RECEIVED: ____/____/____ EXHIBITOR LOCATION: _____ APPROVED DENIED

OFFICIAL SIGNATURE: _____



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2022 Sponsorship Packages

SPONSOR LEVEL	DIAMOND SPONSOR	PLATINUM SPONSOR	GOLD SPONSOR	SILVER SPONSOR	BRONZE SPONSOR	TITANIUM SPONSOR	GENERAL VENDOR
CONTRIBUTION	\$7,500	\$5,000	\$3,500	\$2,500	\$1,000	\$750	\$500
Company item in swag bag (to be provided by sponsor)	+						
Logo on promotional and follow up email	+						
Video to play before 2 sessions	+	+					
One 3 minute live stage presentation with slides before afternoon session	+	+					
Verbal acknowledgment from stage	+	+	+				
Name on conference volunteer t-shirts	+	+	+				
Signage in high traffic area	+	+	+				
Social media announcement	+	+	+	+			
Pre-service slide ad played before sessions	+	+	+	+			
Company name and link on conference website	+	+	+	+	+	+	
Exhibitor Booth	+	+	+	+	+	+	+
Ad space in program	Full page	Full page	Half page	Half page	Quarter page	Quarter page	
VIP tickets / parking	8 / 2	4 / 1	4 / 1	2 / 0	2 / 0	2 / 0	2 / 0

**(topic to be selected in conjunction with Conference Content Committee)*

ADDITIONAL SPONSORSHIP OPPORTUNITIES:

Lanyards sponsor | Have your company name or logo printed on every conference attendee's lanyard! \$1000

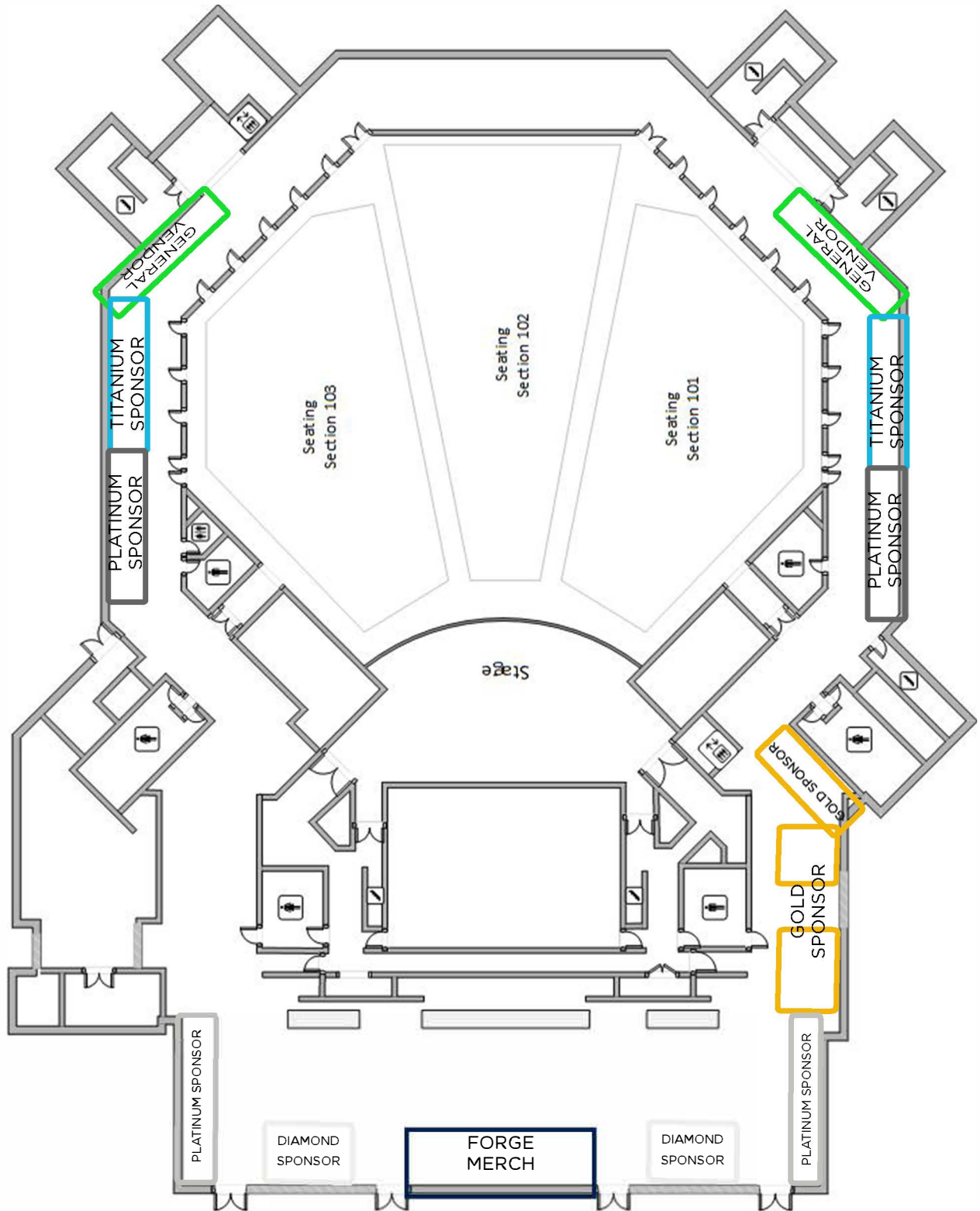
Wi-Fi Sponsor | Company ad on Wi-Fi landing page and selection of Wi-Fi password – make it your company name! \$5000

Landing Page Sponsorship | Company will have prime sponsorship on our event landing page. \$2500

We are pleased to discuss **customized sponsorship** and recognition opportunities that meet your individual needs. Please contact fredmond@dreamcitychurch.us for more information.

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EXHIBIT POLICIES & INFORMATION

THE CONFERENCE

More than 1,200 men are expected to attend. Those attending include pastors, community and business leaders, and others.

PURPOSE

Our goal is to inspire, encourage, motivate and equip men and leaders to be equally excited and trained to put into action what they have learned through teaching and demonstration. Exhibits are to enhance this goal by providing men related materials to support and benefit the conference. The purpose of the exhibit is not to underwrite expenses or be a ministry fund-raising event.

STANDARDS

We reserve the right to restrict exhibits which may be considered objectionable. Smoking, alcoholic beverages, profanity, and immodest apparel is prohibited. The use of raffles and other games of chance is prohibited. Forge Conference reserves the right to restrict exhibits that may be considered objectionable.

EXHIBIT HOURS

The Exhibit Corridor officially opens at 8:00 a.m. Saturday. The exhibits officially close Saturday at 5:00pm. Staffing of exhibit booths is at the discretion of the exhibitor. Exhibits may be open during the event.

GENERAL CONFERENCE HOURS

Saturday 8:30 a.m. – 5:00 p.m., Approximate Lunch Break 11:30 a.m. – 1:00 p.m.

VENDOR BOOTH SPACE

Each space will include one 6' draped table and two chairs. *(Please note our dimensions are very different than standard trade show size. Please call for specifics.)*

LIABILITIES

Forge Conference shall not be held responsible for the safety of exhibits against robbery, fire, or accident; nor accident to the exhibitor or their employees. Security will be provided during closing hours.

EXHIBITOR INSURANCE

Each exhibitor is required to provide Forge Conference a certificate of insurance showing proof of General Liability coverage of \$1,000,000 minimum, and with Phoenix First Assembly of God named as an additional insured on a primary basis. Please see the FACILITIES USE AGREEMENT for more information on COI agreements and requirements.

REGISTRATION BADGES

Exhibitor badges must be picked up at the Exhibitor Registration desk upon arrival. Badges will be held under the company name.

Reminder: Exhibitor badges are a means of helping to identify your exhibit and its products/ministry and will also get you in and out of our general sessions and services.



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SPACE ASSIGNMENTS

Exhibit spaces will be assigned by the Exhibit Coordinator according to eligibility as stated herein. The Coordinator reserves the right to shift space at any time if it is necessary to do so. No spaces will be reserved without a written application and full payment. Space will not be reserved by telephone. No exhibitor shall assign, sublet, or apportion the whole or any part of space assigned, or exhibit therein, or permit any other person/company to exhibit therein any goods other than those manufactured by or for the exhibitor. Exhibit space shared by two or more parties must be indicated on the Exhibit Space Application/Contract. Except for official school materials, no literature may be placed in the main sanctuary, on cars, distributed in the lobby, or elsewhere. Except for official conference signs, no posters, placards, signs, banners or similar items may be posted or displayed except in exhibit areas.

PAYMENTS

Full payment is required with the Registration & Application form. Applications received without full payment will not be considered valid.

CANCELLATIONS

Cancellations or changes must be in writing. We reserve the right to give any canceled exhibit space to another exhibitor without obligation to return any part of the original exhibitor's paid fee after September 30th, 2022.

The date upon which the notice of cancellation is received in our office shall apply as the official date of cancellation. Payments for exhibit space will be refunded if the conference is canceled by an event which makes it impossible or impractical to hold the conference.

EXHIBIT POLICIES

1. Exhibitors must have a company identification badge, either provided by the conference or your own.
2. No banners, signs, or structures may be suspended from tent walls or ceiling.
3. Exhibit backgrounds and/or product displays should have "finished" side portions of the exhibit so they will not be unsightly or objectionable to adjacent exhibitors. All signs and/or backgrounds must be free standing and MUST fit into the 6' wide area assigned. Exhibits must be in line with all other exhibits and may not bleed into another exhibit area. Backdrops or displays may not be placed outside the front of the exhibit area.
4. No special signs, exhibit construction (including backdrops), media equipment, or lighting fixtures are permitted in excess of 8' in height.
5. Exhibitors are responsible for maintaining a neat and clean exhibit. Shipping cartons or boxes are to be placed beneath a draped table(s) or other area fully out of sight. Materials may not be stored on the outside of the exhibit area behind the exhibit.
6. During the Exhibit Tent open hours, empty cartons are not to be placed in the aisles; exhibitors are responsible to take empty, disposable cartons to the designated garbage collection area.
7. The playing of loud music, videos, or any sort of distractions to other exhibitors will not be permitted in exhibits.
8. The Dream City Church and Forge Conference name and emblem cannot be used in any form to imply that an exhibit is a part of or endorsed by the Church or Conference. Exceptions are those ministries that are designated outreach ministries of Dream City Church.



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SHIPPING, HANDLING, STORAGE

Shipments of materials to the conference must be prepaid by the exhibitor and at his own risk and expense. NO PRE-CONFERENCE STORAGE OF DISPLAYS AND MATERIALS WILL BE PROVIDED PRIOR TO THURSDAY, OCTOBER 4th, 2022.

SET-UP AND MOVE-OUT

Exhibits must be set up on Saturday by 7:45 a.m.

Exhibit inspection will be Saturday at 7:45a.m. and exhibits will open at 8:00 a.m., Saturday. Dismantling of exhibits may not begin until 5:00 p.m., Saturday and exhibit materials must be completely removed Saturday night by 6:30 p.m. Early set-up or dismantling by an exhibitor may jeopardize whether or not the organization/ministry will be permitted to exhibit at future Forge Conferences.

EXHIBIT POLICIES

1. Exhibitor must offer products/services not in conflict with the same or similar to those offered by the ministries of Dream City Church.
2. Exhibitor must offer products/services which will directly benefit and enhance the ministries of churches and ministries. The following are among those which cannot be displayed and/or sold: books, cassettes/CDs and/or videos from other vendors--not about/for your specific company/ministry; food products of any kind, such as health food products; personal care products, such as perfume and beauty products.
3. A note about T-shirts: Exhibitors which have T-shirts with their ministry name or a general Christian message may sell these items from their exhibit(s). Exhibits for the sole purpose of selling T-shirts are not permitted.
4. Evangelists (in full-time capacity) may be permitted to secure exhibit space. They can display/sell only the materials which their ministries produce (about their ministry); they cannot sell other vendor products and items described in Number 2 above.
5. Exhibitors cannot secure exhibit space simply to market their products with no concern/goal to follow-up contacts with individuals to help the ministry. The exhibits are not to provide a place for an exhibitor to sell items simply for selling sake.
6. Exhibitor must have a proven business record with his product/service. The exhibits are not to provide a platform to survey or test ideas, rather they are to provide products/services which are credible and have proven themselves in their business.
7. The exhibits are not for the purpose of providing prominence to products and/or services which are issue oriented and would generate controversy